

Sender:

Recipient:

_____ (Date, place)

Au pair invitation letter

Dear _____,

We, _____ family from _____ (country) would like to invite you as an au pair under the European agreement of au pair employment.

Your duties begin on the _____ and end on the _____.

You are coming to Germany to improve your language skills and to get to know our culture and life.

As an au pair you also have duties. These include: (please cross as applicable)

- Supervising and playing with our child / children _____
_____ (name and age)
- Waking up and dressing the child / children
- Preparing breakfast
- Accompanying the child / children to school / kindergarten
- Picking the child / children up from school / kindergarten
- Occasional babysitting on evenings, with prior arrangement and discussion
- Alongside this we'd like your help with typical light household tasks which are related to childcare (laying the table, doing the dishes, cooking for the children, helping the children to tidy their rooms, etc.)
- _____

The maximum number of working hours a week will be 30 hours. You will have at least one day per week available as a free day. During your stay with us you will have your own lockable room available. You will receive €260 pocket money per month. We assure you that we are responsible for your costs of living whilst you are working for us as an au pair. We will also take out, health insurance for you.

You can have a total of _____ weeks of paid holiday. You will continue to be paid your pocket money in this time. Please talk to us regarding your holiday wishes with due time. You will have time to attend a language course. If you attend a language course we will pay you additional pocket money of €50 per month for the language course.

Kind regards,

signature